

- Organisation:** Huddersfield Town Foundation
- Position:** Primary Stars Coach
- Salary:** £15,000 - £18,000
- Location:** Leeds Road Sports Complex, Leeds Road, Huddersfield, HD2 1YY
- Type of Contract:** Fixed Term –12-months, extension subject to funding
- Closing Date:** Sunday 29 July 2018
- Interview Dates:** 6 and 7 August 2018 (exact date TBC)

The Town Foundation is the charitable arm of Huddersfield Town Football Club. As the Foundation continues to develop, we seek to appoint a full time Primary Stars Coach.

This role will work to support and deliver Huddersfield Town Foundation's Premier League Primary Stars offer which will include as a minimum:

- Planning and delivering high quality physical education in line with the National Curriculum in primary schools, with the purpose of upskilling the school teacher.
- Planning and delivering interventions in literacy, numeracy and PSHE.
- Creation of new resources to engage pupils in their learning.
- Planning and delivery of assemblies
- Developing relationships with schools across Kirklees
- Monitoring and evaluating impact of delivery.

The Primary Stars Coach will report directly to the Primary Stars Coordinator.

The role will be offered initially on a 12-month fixed-term contract, with extension being subject to funding.

How to apply:

Please forward a CV and supporting statement detailing how you meet the person specification to recruitment@htafcfoundation.com or post it to: Huddersfield Town Foundation, Leeds Road Sports Complex, Leeds Road, Huddersfield HD2 1YY.

F.A.O. Katie Suttron, Head of Education, Huddersfield Town Foundation.

Please note that the job will be subject to satisfactory references and enhanced DBS procedures.

Job Description

Job title	Primary Stars Coach	Department	Huddersfield Town Foundation
Reporting line	Primary Stars Coordinator Head of Education	No of direct reports	None
Contract Type	Fixed Term - 12-month contract subject to funding	Salary	£15,000 - £18,000
Closing date	Sunday 29 July 2018		
Assessment Centre and Interview dates	Interview date: 6 and 7 August 2018	How to apply	<p>Please send your most recent CV along with a supporting statement detailing how you meet the person specification to recruitment@htafcfoundation.com or post it to: Huddersfield Town Foundation, Leeds Road Sports Complex, Leeds Road, Huddersfield HD2 1YY</p> <p>Due to the high number of expected applicants if we haven't contacted you by 6th August 2018 please accept that your application has been unsuccessful.</p>
Purpose of role	<p>To support the Primary Stars Coordinator in the development and delivery of the Premier League Primary Stars programme.</p> <p>To build positive relationships with new and existing Primary Stars school partners.</p> <p>To support in the development and delivery of new resources and interventions alongside the Primary Stars Coordinator.</p> <p>To monitor and evaluate the impact of PL Primary Stars.</p>		
Key relationships	<p><i>Internal</i></p> <p>Head of Foundation; Head of Education; Head of Inclusion; Head of Sport, Primary Stars Coordinator; and Disability Coordinator.</p> <p><i>External</i></p> <p>Headteachers; teachers; pupils; parents; school sports partnerships (SSPs); The FA and others to be determined.</p>		
Key Tasks	<p>Delivery:</p> <ul style="list-style-type: none"> - To deliver high quality engaging Physical Education in line with the National Curriculum. - To support and engage teachers to increase confidence and competence in delivering Physical Education. - To implement literacy, numeracy and PSHE interventions, lessons and workshops. 		

	<ul style="list-style-type: none"> - To support in the development and design of new resources in literacy, numeracy, PSHE and PE. - To support the Disability Coordinator in the implementation of Premier League Primary Stars in SEN schools. - To provide engaging extracurricular opportunities when required. - To support in the delivery of holiday camps as and when required. - To keep up to date with relevant CPD and qualification requirements. <p>Programme Management:</p> <ul style="list-style-type: none"> - To be able to plan high quality lessons in line with the National Curriculum which provide opportunities for teacher CPD through team teaching. - To work closely with the Primary Stars Coordinator to ensure that the requirements of each school are met. - Effectively support in the development and delivery of resources, interventions, assemblies, lessons and collapsed curriculum days as a minimum. - To ensure the monitoring and evaluations of all projects are on track and up to date. <p>Communications and Marketing:</p> <ul style="list-style-type: none"> - To communicate Foundation projects effectively to schools and other partners. - To support the Primary Stars Coordinator in marketing the Foundations' schools offer. <p>Working in Partnership:</p> <ul style="list-style-type: none"> - To work in partnership with schools, teachers, parents, children and young people and maintain positive relationships with them. - To work closely with the Primary Stars Coordinator to ensure KPIs are achieved. <p>Additional:</p> <ul style="list-style-type: none"> - To perform other duties as reasonably assigned or under the authority of the management team. - To have a good knowledge of Safeguarding.
<p>Person Specification Essential Skills</p>	<ul style="list-style-type: none"> - Have previous experience of working in a sport and / or a physical activity environment. - Have previous experience of planning and delivering physical education to National Curriculum guidelines. - Excellent verbal and written communication skills. - Excellent organisation skills. - Ability to plan and implement interventions and assemblies. - Ability to effectively communicate with partners and people from all backgrounds. - Focused on achievement, targets, and continuous improvement of programme delivery. - Competent IT skills and use of Microsoft packages. <p>Qualifications:</p> <ul style="list-style-type: none"> - Range of sports qualifications including at least one Level 2 qualification in any sport. - Safeguarding qualification. - First Aid qualification. - Full driving license and the use of a vehicle and / or the ability to travel throughout Kirklees.

	<p>Knowledge:</p> <ul style="list-style-type: none"> - Knowledge of the Primary National Curriculum - Knowledge of Huddersfield Town Foundation. - Knowledge of safeguarding - Knowledge of differentiation and ability to adapt learning to engage all participants. - Knowledge of Premier League Primary Stars <p>Experience:</p> <ul style="list-style-type: none"> - Coaching a range of sports and activities to Foundation Stage, KS1 and KS2 - Planning and delivering Physical Education with a focus on teacher CPD - Monitoring and evaluation of programmes/projects. - Achieving set targets and outputs. <p>Additional:</p> <p>The post holder:</p> <ul style="list-style-type: none"> - Will be required to demonstrate positive attitudes and values towards others and work in a non-discriminatory way. - Will be required to undertake an Enhanced DBS check and keep this on the DBS Update Service. - Will be required to complete the AfPE Level 3 in Supporting PE and School Sport if they do not hold this qualification or QTS status.
Desirable Skills	<ul style="list-style-type: none"> - Experience of working in the Charitable sector. - Previous experience working at a football club Trust / Foundation. - Previous experience delivering PL Primary Stars. - AfPE Level 3 Supporting of PE and School Sport. - Qualified Teacher Status - Experience in youth work. - FA Level 2 Football - Level 2 Multi Skills - FA Youth Module 1 - Multiple coaching awards in a variety of sports/activities.
	<p>The Huddersfield Town Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If this role involves the supervision of and work with children and young people or vulnerable adults, you will require an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS) and clearance for work in football by the FA. As such, this post is exempt for the rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions.</p> <p>Huddersfield Town is a diverse club that respects all characteristics under the equality act 2010, and any personal circumstance therefore we welcome all applications. We want everyone to feel valued and included within the club to achieve their full potential. Huddersfield Town has a zero-tolerance approach to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.</p>