

Huddersfield Town AFC

Player Recruitment Assistant (Under 9s – Under 16s)



The Club's Official Charity

£9,500 per annum

Part-time (13 hours per week, including evenings and weekends)

Permanent (two positions are available)

We are currently adding to our Player Recruitment team, with a specific focus on players in the Under 9 to Under 16 age ranges, as we work towards expanding our Academy and developing footballing talent across a broader age spectrum. Player Recruitment Assistants will support the Academy Recruitment team to implement the Academy recruitment philosophy and recruit players throughout the different age groups.

These roles are integral to developing our Academy structure, and the post holders will support with identifying talented youth footballers who have the longer-term potential to play in our First Team. Working within an established team, successful candidates will ensure that all players are monitored, tracked, and reported on to inform recruitment decisions and ongoing player development.

Applicants must have previous experience in a player recruitment role in football and hold the FA National Talent Identification and Scouting in Football qualification (Talent ID Level 2).

These positions require flexibility, a willingness to travel to watch fixtures and players at different locations, and ability to work non-standard hours in accordance with the needs of the Club. Passionate about making a difference through sport, the successful candidates must be effective communicators and able to form positive relationships with young players and their parents/carers, and other team members.

If you have the specified experience, qualifications, and personal attributes, and are enthusiastic about the variety and opportunities that these roles offer, we would love to hear from you.

We receive a high volume of applications for our vacancies and as such, we encourage you to ensure that your application details how you feel you match our requirements. The volume of applications received prevents us from being able to provide feedback at short-listing stage. Please ensure that your application is:

- Fully completed.
- Tailored for the requirements of the role – Section 6 of the application form should reflect how you meet the 'essential' and 'desirable' criteria for the position as detailed on the person specification (please follow the instructions on the application form).
- Accurate in terms of content and presentation.
- Submitted by the specified deadline.

Please also highlight any factors that you would like us to consider, for example, if you have a disability or health condition that may require us to make reasonable adjustments in accordance with the Equality Act 2010.

Safeguarding

We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and other stakeholders to share this commitment.



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These positions are likely to involve the supervision of and work with children and young people or vulnerable adults, therefore the successful candidate will require clearance to work in football and an Enhanced Criminal Records Check (CRC) through the Disclosure and Barring Service (DBS).

Applicants must disclose all previous convictions including spent convictions in accordance with the associated legislation. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot consider them.

Guidance about whether a conviction or caution should be disclosed is available on the Ministry of Justice website.

Equality & Inclusion

Huddersfield Town AFC is committed to promoting a diverse and inclusive community – a place where everyone can be themselves and in which everyone feels valued, included, and supported to achieve their full potential. We offer a range of family-friendly and inclusive employment arrangements, and we have a zero-tolerance approach to any form of discrimination.

We are committed to the redress of any inequalities by taking positive action where appropriate.

We are a Disability Confident Leader and welcome applications from disabled candidates. We are also seeking to diversify our workforce, particularly by gender and ethnicity.

Further information about the Company and working with us is available from the Careers section of our website:

<https://www.htafc.com/club/careers/>

To apply, please download an application form from our website. Please note that we do not accept CVs.

Please send your completed application by email to jobs@htafc.com by **9:00am on Tuesday 2nd April 2024**.

Interviews are likely to take place in mid-April 2024.

Previous applicants need not reapply.