



## Huddersfield Town AFC – Partnerships and Commercial Coordinator

**Up to £24,000 per annum**  
**Full-time**  
**Permanent**

A rare and exciting opportunity has arisen for an experienced individual to join our thriving commercial team in the role of Partnerships and Commercial Coordinator. The successful candidate will play a key role in developing effective relationships with clients and all stakeholders, also portraying a professional image and delivering a high-quality experience at all times.

Candidates must be skilled in managing and nurturing relationships and ensuring that contracts with partners are fulfilled; therefore, a proven track record in successful account management is essential.

This is a busy and varied position, that necessitates a flexible approach and willingness to work match days and unsociable hours on occasion, also attending events and other club gatherings as required.

Candidates must have a good standard of general education including GCSE English and Maths or equivalent combined with high-level IT skills. You must also be well-organised, with excellent communication and interpersonal skills, a strong commitment to delivering outstanding customer service, and the ability to meet challenging deadlines.

If you have the specified experience, skills, and personal attributes, and are enthusiastic about the variety and opportunities that this role offers, we would love to hear from you.

We receive a high volume of applications for our vacancies and as such, we encourage you to ensure that your application demonstrates how you match our requirements. A full job description and person specification will be provided on request to Zoe Shackleton, Human Resources Manager [jobs@htaafc.com](mailto:jobs@htaafc.com)

To apply for this position, please forward your CV and covering letter to [jobs@htaafc.com](mailto:jobs@htaafc.com) by **12 noon on Monday 6<sup>th</sup> September 2021**.

The volume of applications received prevents us from being able to provide feedback at short-listing stage.

### **Safeguarding**

Huddersfield Town is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

### **Equality & Inclusion**

Huddersfield Town AFC is committed to promoting a diverse and inclusive community – a place where everyone can be themselves and in which everyone feels valued and included and supported to achieve their full potential. We offer a range of family-friendly and inclusive employment arrangements and we have a zero-tolerance approach to any form of discrimination.



We are committed to the redress of any inequalities by taking positive action where appropriate.

We are a Disability Confident Leader and welcome applications from candidates with a disability. We are also seeking to diversify our workforce, in particular by gender and ethnicity.

Further information about Huddersfield Town AFC, and what it is like to work with us can be accessed from the Careers section of our website:

**<https://www.htafc.com/club/careers/>**