



Person Specification

Post Title

Huddersfield Town Foundation Chief Executive Officer

Area of Expertise	Essential	Desirable
Experience	<ul style="list-style-type: none">• Proven experience in a MD/CEO role or equivalent, ideally in the third sector/in a charity.• Experience of strategic and financial management, including managing budgets, projects and external funds.• Experience of accountability to a board of Trustees.• Experience of leading, managing, inspiring and developing a team.• Experience of designing and implementing long and short-term strategies for growth.• Experience of working across multiple functions/ departments.	<ul style="list-style-type: none">• Previous experience in a sporting environment, in a senior position.• Experience of successfully managing change.



THE TERRIERS

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Area of Expertise	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • A good standard of education at Level 3 (A Level or equivalent) or higher; or the ability to demonstrate an equivalent level of ability through practical experience. 	<ul style="list-style-type: none"> • An honours degree or higher.
Specific Skills and Knowledge	<ul style="list-style-type: none"> • Commercially astute with particular skills in relation to financial control and budget management. • Knowledge of funding in the third sector and preparing bids for funding. • Excellent communication and interpersonal skills evidenced through positive and productive relationships with all stakeholders. • Proven ability to develop team members and maximise their potential. • Creative approach to problem-solving. • Ability to influence others e.g. stakeholders, colleagues, members of the public. 	<ul style="list-style-type: none"> • Excellent IT skills. • Well-organised with the ability to manage own workload as well as a team's workload.
Additional Requirements	<ul style="list-style-type: none"> • Genuine interest in the aims of the Foundation and the community. • Flexible approach to work and working hours, to meet the demands of the role. 	<ul style="list-style-type: none"> • Lives within a reasonable distance to travel to work. • Full, clean driving licence.



Area of Expertise	Essential	Desirable
Additional Requirements (continued)	<ul style="list-style-type: none"> • Resilient in the face of pressure and a changing landscape. • Passionate about making a difference through sport and other community-based projects. • Suitable to work in an environment in which there will be contact with children and young/vulnerable adults. • Commitment to equality and diversity initiatives, and anti-discriminatory practice. 	

